



WORKING IN ISOLATION POLICY

SCOPE

This policy aims to provide as far as is reasonably practicable, a safe working environment and a process for when working in isolation.

Working in isolation

If you are ever heading out on the water or working in a remote place around the lake or your own, you must follow this procedure:

- Discuss with your colleague/s if the work can be done at a time where someone can join you (this is the preferred option)
- If you must work in isolation as no one is available to assist, then you must complete the following process:
- Complete the Working In Isolation log form prior to leaving Flynn Cove
- Inform your manager (or in absence of manager, tell a board member) of the time you are leaving, where you are going, what work you are conducting, when you estimate you will be back
- You must wear a pfd at all times
- You may not wear gumboots
- You must wear appropriate footwear and clothing
- You must take a fully charged phone
- Upon return you must call in to advise you have returned

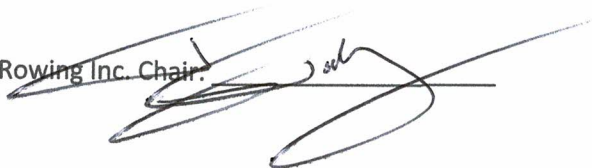
In accordance with the above, the items listed on the boat safety checklist must in place before you leave Flynn Cove.

Maintenance of this Policy

This Policy will be reviewed and amended if necessary, at least every three years. The KRI Board may amend this Policy at any time that they see fit.

This Code is due for review in September 2022 or earlier as required.

Karapiro Rowing Inc. Chair.



Date: 5 August 2021