

20 January 2024

NORTH ISLAND ROWING CHAMPIONSHIPS IMPORTANT INFORMATION

PLEASE ENSURE YOU SHARE THIS INFORMATION WITH TEAM MANAGERS, COACHES, ADULT SAFETY OFFICERS, PARENTS AND SUPPORTERS.

This notice contains important information on attending the North Island Rowing Championships that we strongly recommend you read. For additional information covering all regattas, please use this [LINK](#).

REGATTA INFORMATION AND SAFETY BRIEFING

The pre-regatta Safety Briefing will be held via Zoom at **7:00pm via this [LINK](#)** on Thursday 25th January. **Please be on time. Entering the zoom meeting will be prohibited from 19:02.** Remember that it is mandatory to attend the Safety Briefing. Entities who have not been briefed with the safety provisions shall not be permitted to take part in the regatta. Any amendments to the information provided in this document will be highlighted during the Safety Briefing.

TRAILER PARKING AND BOAT PARK ACCESS

The designated trailer parking plan will be uploaded onto the website during the week of the regatta, no later than Wednesday midday. Please ensure you print off the map and give it to your rowers so they know where to park.

Trailers can arrive on site from **8am on Friday**. A parking marshal will be available until 6pm to assist you with the location of your designated parking spot. Please encourage drivers to arrive during this time.

Any trailers arriving outside of the 8am to 6pm slot must park in D2 (via Gate 2 on the right and first turn on the right, behind the Mighty River Domain offices). Trailers will then need to be relocated the following day to the correct allocated parking area. Trailers need to be removed no later than 8pm on the final day of the regatta. Should this not be possible, please contact Mighty River Domain info@lakekarapiro.co.nz requesting permission to remain on site longer or arrive earlier.

Please note:

- Absolutely no car/tow vehicle parking is allowed in the Upper and Lower Campground Boat Park.
- Please ensure that no boats overhang (even by the slightest) into the road.
- Please do not place any boats on dumps in the road and/or on the pavement.
- We had two reported incidents in the Boat Park last year involving athletes traveling in the back of a Ute holding onto oars and athletes riding on a trailer while being towed. Please ensure the health and safety of all your athletes.
- Should space allow, you can erect a 3m x 3m gazebo immediately adjacent to your trailer. Please ensure that guy ropes do not restrict walkways.
- If you are allocated a trailer park on the island of Judd Lane, you can erect a 3m x 3m gazebo on the embankment between the Upper Boat Park and Lower Boat Park areas.
- Please do not erect any tents under trees along Judd Lane (these are deemed unsafe).

During the regatta, the Boat Park is limited to athletes and coaches only. People may be asked to present their coach pass as confirmation. As coaches, please assist us in managing others in the boat park and should you notice parents/supporters from your club in the boat park, please ask them to leave.

Towing Vehicle Pass

Each entity will be issued with ONE towing pass. This allows a tow vehicle or equipment spares trailer to park in the upper part of Judd Lane, whereafter overflow parking is in D2, using Gate 2, on the right. Please display the towing pass in the vehicle window. No vehicles can park in the Upper Boat Park or camping area, unless you have booked a campsite. The tow vehicle pass can be collected from the KRI Regatta Office. Please retain your tow vehicle pass between events.

SPECTATOR AND CLUB TENTS

Spectator tents can only be erected one day prior to the start of the regatta, and no earlier than **12:00** for this regatta.

Please note the following very important information:

- Should you have gas present in your tent, you **MUST** have a fire extinguisher **READILY** available.
- Please ensure that all the tent pegs are safely covered with an appropriate object to prevent injury.
- Please ensure no tent legs or guy ropes obstruct the emergency access paths or other tent sites.
- Please do not remove any bollards when accessing the spectator tent site with your vehicle and/trailer. Use the entrance points already opened.
- Please ensure all electrical equipment and cords being used have been tagged and tested and electrical WOFs are current where applicable.
- Please pick up litter in your allocated tent site area and do not leave any broken chairs or other equipment.
- Removal of any litter or discarded items will be directly invoiced to the entity.

In line with KRI's Waste Minimisation Policy and Waipa District Council's Zero Waste Policy, we request that spectator tents provide the necessary bins for use within the tent and that these are lined with a clear plastic bag. Various bins to sort into at the Sorting Station include waste, recycling (this is further sorted into cardboard & paper; plastic bottles; glass & tins) and food. This will enable quick delivery of your waste and recycling to the Sorting Station. Black bags arriving at the Sorting Station will need to be emptied and sorted into the correct bins accordingly.

Sorting Station Hours

The Sorting Station is located on the main spectator embankment next to the first set of ablutions.

Operating hours: From 10am until 30 mins post racing. Please drop off any bags outside of these times.

Tent Servicing Pass

Each entity that has booked a tent site will be issued with a Tent Servicing Pass. This pass allows vehicle access to the main embankment for the delivery of food and/or equipment for a **maximum of 20 minutes only**. After 20 minutes, the vehicle can be parked in the main public parking area by Gate 3. Please keep this ticket for the season.

PARKING

Parking will be as follows:

Mercury Land: Coaches and Club Minivans.

Mercury Land is the piece of land between the dam road and Gate 1.

Gate 1/Judd Lane: Athlete Drop Off, boat trailers and parking for vehicles displaying a tow vehicle pass.

Gate 2: Tow Vehicle Pass overflow parking, VIPS, Merchants and KRI Volunteers.

Gate 3: General Public.

Please note: Cones will no longer be placed along Maungatautari Road. However, this is a no parking area. Cars parked here will be ticketed and potentially towed by the local Council.

Please ensure you notify your supporters.

Mobility Parking

Parking for people with disabilities and the elderly is via Gate 3, from which they will be directed by the parking attendants.

Parking Fees

The cost of parking will remain at \$7. Please note that no cash will be accepted, only EFTPOS.

Coach Pass

Coach passes have been prepared for all coaches as listed on rowIT. They can be collected from the KRI Office. No passes will be issued on the day. Should they require a replacement card, this will be issued at the cost of \$5.

Prepaid Parking Ticket Books

Prepaid parking tickets can be purchased at the cost of \$6 per ticket at the KRI Regatta Office.

Athlete Drop-off

Athlete drop-off will be via Gate 1.

Please do not drop off or collect passengers along the side of Maungatautari Road.

SAFETY

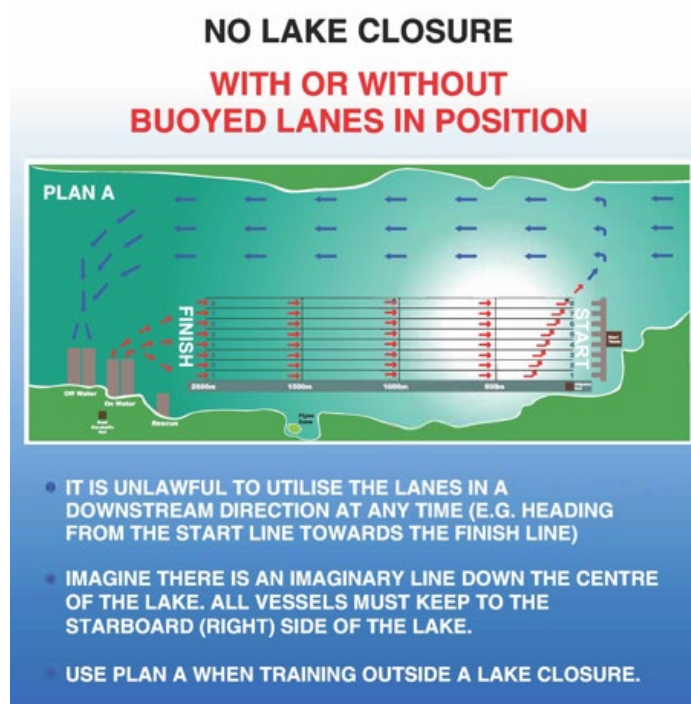
You and your athletes' safety are our priority. Please ensure ALL participants are familiar with our requirements.

On Water Safety

Lake flow:

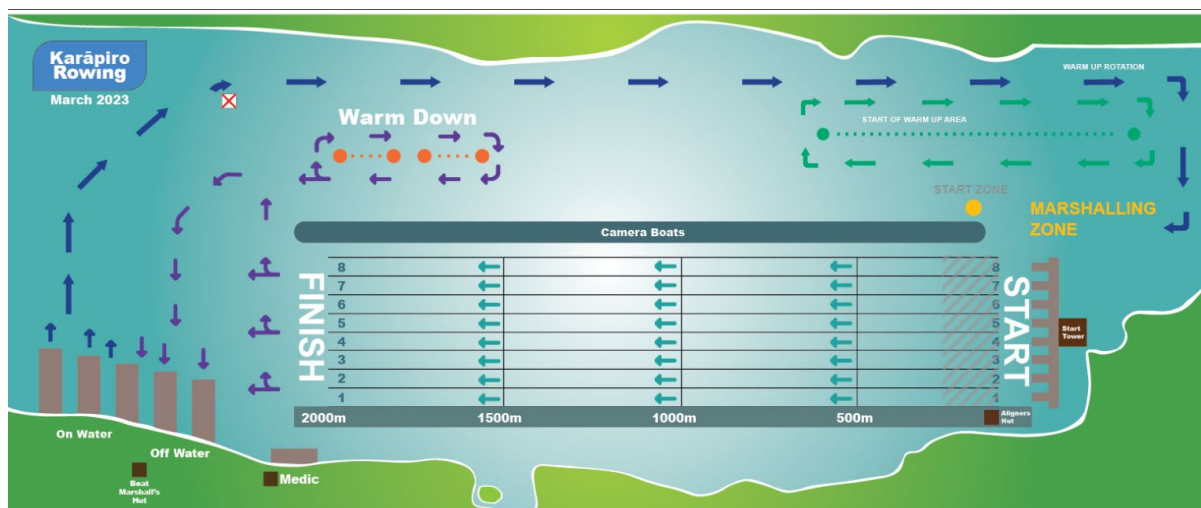
Lake Karāpiro is a public lake, and we share it with many other parties. There are two FLOW PATTERNS we must comply with:

When the Lake is **OPEN TO THE PUBLIC**, the flow pattern is:



When the Lake is booked by KRI, the Numbers Hut will be open and the Regatta Flags will be flown (RED Lake closed, GREEN Lake open). Any movement on the Lake will be supervised.

When the lake is **CLOSED TO THE PUBLIC**, the flow pattern is:



Please note: Practice starts are to be conducted in the warmup area and NOT the marshalling area.

This map is also on the back of the numbers hut. If you have any queries about flow rotations, see other users not complying with the flow rotations or notice any safety issues of any kind, please contact the Safety Officer (details listed below).

TRAINING

There will be supervised training from **10am – 12:00 and 13:00 – 15:00 on Friday 26th January 2024**. There will be a lunch break between 1200-1300 to enable RNZ to conduct Time Trials. This is subject to KRI having enough volunteers to supervise training. Entities may need to provide coaches or suitable parents to assist. For planning purposes, please email the Safety Officer, Greg via gpliddy@hotmail.com should you wish to train during these times. Please introduce yourself at the Numbers Hut to the Safety Officer from 09:30.

Should you wish to train on regatta days, prior to the lake being opened, please contact Greg.

COMPLIANCE

Please ensure boats are compliant in line with the NZRA Rules of Racing 2023. Should boats not meet the minimum standard, they will not be allowed on the water until the identified problem has been resolved. Please support us in keeping everyone safe.

Compliance stickers

Please remove all old compliance stickers from boats prior to arrival at each regatta.

Cox Weigh In

Cox weigh in will be located in the Sir Don Rowlands. Coxswains are only required to weigh-in once for the regatta. Please remind them to keep their armbands on for the entirety of the event, or else they will be required to be fully weighed in again. Coxswains are to weigh in wearing a row suit or shorts and singlet/short-sleeved shirt combination without undergarments such as thermals.

Additional notable points:

Please use the test scale provided to test weights. This is located by the door. Weights will not be allowed to be tested weighed/adjusted when weighing in.

Should there be a queue which might result in a late weigh in, please attract the attention of one of the KRI volunteers.

Should you have a substitution to make or have a missing armband on Monday, cox weigh in will be located behind the numbers hut.

Uniform

Rowers must row in the colours registered to the entity that submitted the entries. Schools only race in school colours if they directly entered the regatta as a school.

Boat weighing

There will be boat weighing at the regatta in the Green Shed. Please test-weigh boats prior to the start of the regatta.

MEDICAL WATCH /STAND DOWN

A Medical Stand Down Certificate is issued for a competitor who is too ill or injured to be able to complete their next race. The competitor must be removed from all their events by submitting medical (zero fee) scratchings and/or medical substitutions.

This competitor is not allowed on the water at this regatta. They must be removed by their club/school/RPC from all their events.

A competitor who is medically substituted out of crews can be reinstated, but only once an independent registered medical practitioner assesses them as restored to health from the above illness/injury and written evidence of this is provided to Regatta Control.

Guidelines on when a Medical Stand Down Certificate can be issued

- When a stand down medical certificate is issued, the competitor is not allowed on the water again at the regatta.
- The competitor needs to be scratched or substituted out of all of their remaining crews (though the substitutions can be reversed if a medical clearance is accepted by Regatta Control).
- Regatta Control will accept the medical stand down certificate as medical evidence of injury or illness allowing a medical substitution to be made to replace the crew member in their crews. It can also be used to support a medical (zero fee) scratching.

Medical clearances

- There is provision for a competitor who has been granted a medical substitution out of crews to be reinstated into those crews.
- Reinstatement of a competitor requires medical evidence the competitor has been restored to health. It has already been accepted the competitor was recently too injured or unwell to compete, so a precautionary approach is taken to allow them back on the water.
- Medics are not on site to undertake such assessments. Medics will not certify a competitor has been restored to health.
 - Instead, competitors must be assessed by a registered medical practitioner with a relevant competence. The competitor must be assessed to have sufficiently restored to health from the injury or illness that warranted them being replaced in their crews. They will need to submit that assessment to Regatta Control.

CEREMONIAL

Crews who qualify for a medal must row directly to the Boat Park pontoons, return their boat to the Boat Park and walk over to the Ceremonial area. The presentation will be scheduled for **15 minutes** after the finish time of their race. Crews that are late will not be waited for. KRI will endeavour to provide a chaperone to meet the eligible crew/s at the pontoons to escort them to the medal dais.

COACHES ROOM

The Sir Don Rowlands will be accessible for use by the Coaches.

LOST PROPERTY

We have a number of boat dumps etc, that have been left behind at previous regattas. This equipment will be left outside the Green Shed. Please come collect any of your missing equipment.

CHECK CLEAN DRY

KRI will have a wash station set up outside the Green Shed; however, we encourage clubs to bring along their own hose pipes which can be connected to any of the Mighty River Domain taps. It is also suggested that you keep a container with the bleach solution in your trailer for absorbent materials to soak in during your travels home. Each entity will also be required to submit a Declaration form prior to the departure of the regatta. A separate email will be distributed in this regard.

REGATTA CONDITIONS, PENALTIES AND FEES

We request that all coaches review the Regatta Conditions, via this [LINK](#). We also encourage coaches to review the KRI Penalties and Fees document, which can be found using this [LINK](#).

SOME FRIENDLY REMINDERS

- The dam road will be closed for the season.
- KRI Regattas are “Wheels free” – no scooters, roller skates or bikes to be used recreationally on the Domain site.
- No drones are allowed.
- The entire site is non-smoking (this includes vaping).
- No overnight camping in campervans, unless you have a booking with the Domain office.
- No dogs are permitted on the site. There will be a \$300 fine issued by the Waipa District Council if this is not adhered to.
- Mighty River Domain is an alcohol-free venue for ALL event dates listed on the event calendar www.lakekarapiro.co.nz. No alcohol to be consumed on the embankment during rowing regattas.

VOLUNTEERS

FACT: It takes 64 volunteers to get a single boat down the course, irrespective of the regatta size. We always need more volunteers in roles ranging from:

- Boat driving and Safety Boat spotting
- Coxswain weigh in
- Marshal Hut
- Office based duties (e.g. selling of day sheets or programmes, taking scratchings etc.)
- Are you a numbers and details person? Then there are roles in the tower on the judges floor that would be perfect for you!
- Lunch distribution for volunteers

Please **CLICK** the [LINK](#) or come and visit us in the Waipa Room (next to the Tower)

CONTACT DETAILS

Area	Contact Person	Email

Regatta Control (including entries, conditions, scratchings, crew changes, race scheduling)	Regatta Control (Andrew Carr-Smith)	regattacontrol@karapirorowing.com
Pre-Regatta Enquiries (including Race Conditions)	Regatta Control (Andrew Carr-Smith)	regattacontrol@karapirorowing.com
Volunteers	Lyn Allen	lynallen.la@gmail.com
Operations Manager	Carol Howard	operations@karapirorowing.com
KRI Safety Officer	Greg Liddy	gpliddy@hotmail.com PH: 021 331539
KRI Boat Park Manager	David Haydock	dsjmhaydock@gmail.com

We look forward to a great regatta ahead.

Regards

KRI Regatta Committee