

Important Information for Clubs

As there is great diversity in clubs, there is also great diversity in the range of models that clubs operate. Most clubs have school students as members. In the majority of clubs, these schools operate their own rowing programs and, in many cases, have their own rowing equipment. There are also schools that use club equipment to operate their programs and there are also clubs who provide for school age students as everyday club members and allow them to compete for their school after the conclusion of the domestic rowing season. As you can see there are many different ways of operating clubs and just as many different ways in which you have to create systems to gather information for the entries. Often in bigger clubs, it requires a committee specially to approve and co-ordinate entries because what is involved in allocation of the rowing plant (boats, oars etc.)

It is prudent to ensure that you have all the information for the entries at least two days before the closing date for the regatta, because if something has been overlooked or doesn't work - then you have tomorrow to chase up coaches or whoever to get the answer that will allow you complete the entries.

If your club or school require a tent site on the spectator embankment for either rowers or parents / spectators, then make sure that you have that on the list with your entries as they are booked as a part of the entry process.

Depending on how your club wishes to have the entries invoiced also depends on how the entries are done. If all the entries for a club (including its affiliated schools) are entered in the club name, then they will be invoiced on one invoice and they would have to be paid for with one payment from the club that matches the invoice. The schools would have to row in the registered colours of the club. If on the other hand the club would like the billing split between the schools and the club, then the schools would have to be entered in their name and the invoice would be generated in the name of the school who would then be required to row in their school colours.

Getting organised ahead of time

One of the first jobs that should be done is to liaise with the person or committee that decides which regatta the club will attend for the year. Sometimes the decision as to which regatta will be attended is somewhat dependent on the what events are offered at the regatta, so you should download a copy of the regatta programs (on this site - using the link off the regatta calendar to the left or on the main page, select the regatta and select list of events) and provide them to the person or committee that makes the decision. The events lists for Karapiro Rowing regattas are generally available by the beginning of September in each year.

To be able to compete at Karapiro Rowing regattas, each and every competitor (rower and coxswain) needs to have a current and valid competition license issued by Rowing New Zealand (the sports National Governing Body). These are obtained from Rowing New Zealand; if you are unsure on how to obtain them, then contact Rowing New Zealand (ph. 07-8234587).

Another critical requirement would be a username and password for both the Rowing New Zealand Web Site and the rowIT Web Site. Rowing New Zealand - email [Tim Wilson](#) and rowIT email [Andrew Carr-Smith](#) and they will be able to assist.