

November 2023

ATTENDING KARĀPIRO ROWING REGATTAS: IMPORTANT INFORMATION

PLEASE ENSURE YOU SHARE THIS INFORMATION WITH TEAM MANAGERS, COACHES, ADULT SAFETY OFFICERS, PARENTS AND SUPPORTERS.

This notice contains important information on attending KRI Regattas that we strongly recommend you read.

REGATTA INFORMATION AND SAFETY BRIEFING

The pre-regatta Safety Briefing will be held via Zoom at 7pm two days prior to the start of each regatta. **Please be on time.** Remember that it is mandatory to attend the Safety Briefing. Entities who have not been briefed with the safety provisions shall not be permitted to take part in the regatta. Any amendments to the information provided in this document will be highlighted during the Safety Briefing.

VOLUNTEERS

As demands at regattas increase, the need for volunteers continues to grow. As per last year, KRI requests that all entities assist with the provision of volunteers. We were requested last season that schools and clubs are notified prior to the season to assist with planning. A full season list can be found [HERE](#). This list includes which regattas your entity has been nominated to assist with volunteers. If you will not be attending the regatta that you have been nominated, please contact Lyn Allen (lynallen.la@gmail.com) and provide an alternative regatta that you can assist at. Once you have allocated a volunteer, at least two weeks prior to the regatta, please email the volunteers name, email address and cellphone number to Lyn, who will be in direct contact with the nominated volunteer.

TRAILER PARKING AND BOAT PARK ACCESS

The designated trailer parking plan will be uploaded onto the KRI website during the week of each regatta. Please ensure you print off the map and give it to your rowers so they know where to park. Trailers can arrive on site from 10am one day prior to the start of each regatta (excluding Memorial Regatta due to a Waka-Ama event taking place). A parking marshal will be available until 6pm to assist you with the location of your designated parking spot. Please encourage drivers to arrive during this time.

Any trailers arriving outside of 10am to 6pm must park in D2 (via Gate 2 on the right and first turn on the right, behind the Mighty River Domain offices). Trailers will then need to be relocated the following day to the correct allocated parking area. Trailers need to be removed no later than 8pm on the final day of the regatta. Should this not be possible, please contact Mighty River Domain, info@lakekarapiro.co.nz requesting permission to remain on site longer.

Should you wish to train and require boat racks prior to the opening of the Boat Park, please obtain permission to erect racks early from Mighty River Domain and request the use of racks via email to facilities@karapirorowing.com. We request that you do not park trailers in any of the areas where boat racks will be erected and that you give the team setting up the boat park sufficient space to complete the set-up.

BOAT QUANTITIES

It is requested that coaches make more effort in accurately nominating the boat quantities that each entity will be bringing. The park setup for Maadi had capacity for 736 boats, and 681 turned up, even though 794 boats were

nominated. The 2022 Xmas Regatta had 840 boats nominated but had less than Maadi turnout. This makes life difficult and stressful for those trying to cater for boats that don't arrive. Don't count a double and a pair as two boats if just swapping riggers – similar applies for quads and fours.

Please note:

- Absolutely no car/tow vehicle parking is allowed in the Upper and Lower Campground Boat Park.
- Please ensure that no boats overhang (even by the slightest) into the road.
- Please do not place any boats on dumps in the road and/or on the pavement.
- If you are located in the Upper Boat Park area, do not place your oars over the railing as they protrude into the cycleway.
- If your boat trailer is located in the Upper Boat Park area along the back fence, please be aware of boats and oars overhanging onto the cycle path, especially when loading boats towards the end of the event.
- We had two reported incidents in the Boat Park last year involving athletes traveling in the back of a Ute holding onto oars and athletes riding on a trailer while being towed. Please ensure the health and safety of all your athletes.
- Trailers in the Sir Don Rowlands car park need to have three small boats on them at all times.
- Should space allow, you can erect a 3m x 3m gazebo immediately adjacent to your trailer. Please ensure that guy ropes do not restrict walkways.
- If you are allocated a trailer park on the island of Judd Lane, you can erect a 3m x 3m gazebo on the embankment between the Upper Boat Park and Lower Boat Park areas.
- Please do not erect any tents under trees along Judd Lane (these are deemed unsafe).

During the regatta, the Boat Park is limited to athletes and coaches only. People may be asked to present their coach pass as confirmation. As coaches, please assist us in managing others in the boat park and should you notice parents/supporters from your club in the boat park, please ask them to leave.

Towing Vehicle Pass

Each entity will be issued with one towing pass. This allows a tow vehicle or equipment spares trailer to park in the upper part of Judd Lane, whereafter overflow parking is in D2, using Gate 2, on the right. Please display the towing pass in the vehicle window. No vehicles can park in the Upper Boat Park or camping area, unless you have booked a campsite. The tow vehicle pass can be collected from the KRI Regatta Office.

SPECTATOR AND CLUB TENTS

Unless you have procured a tent via the tendered tent site process, tents can be booked via rowIT for each regatta. Alternatively, a day site in the Upper Camp ground can be booked via the Mighty River Domain Office. Spectator tents can only be erected one day prior to the start of the regatta, and no earlier than midday (and 4pm for Memorial Regatta).

Please note the following very important information:

- Should you have gas present in your tent, you MUST have a fire extinguisher READILY available.
- Please ensure that all the tent pegs are safely covered with an appropriate object to prevent injury.
- Please ensure no tent legs or guy ropes obstruct the emergency access paths or other tent sites.
- Please do not remove any bollards when accessing the spectator tent site with your vehicle and/trailer. Use the entrance points already opened.
- Should you require power, please book this via rowIT when completing entries.
- Please ensure all electrical equipment and cords being used have been tagged and tested.
- Please pick up litter in your allocated tent site area and do not leave any broken chairs or other equipment. Removal of any litter or discarded items will be directly invoiced to the entity.
- In line with KRI's Waste Minimisation Policy and Waipa District Council's Zero Waste Policy, we request that spectator tents provide the necessary bins (waste, recycling and food) for use within the tent and that these

are lined with a clear plastic bag. This will enable quick delivery of your waste and recycling to the Sorting Station. Black bags arriving at the Sorting Station will need to be emptied and sorted into the correct bins accordingly.

Tent Servicing Pass

Each entity that has secured a Tendered Tent Site or booked a Spectator Tent site will be issued with a Tent Servicing Pass. This pass allows vehicle access to the main embankment for the delivery of food and/or equipment for a **maximum of 20 minutes only**. After 20 minutes, the vehicle can be parked in the main public parking area by Gate 3. For larger events, access to servicing tents will only be allowed until 30 minutes prior to the start of racing and post racing.

PARKING

For majority of the season, parking will be as follows:

Gate 1/Judd Lane: Athlete Drop Off, boat trailers and parking for vehicles displaying a tow vehicle pass.

There are to be no vehicles parked at any time on the central turn round area in Judd Lane.

Gate 2: Tow Vehicle Pass overflow parking, VIPS, Merchants and registered KRI Volunteers.

Gate 3: General Public, Coaches and Club Minivans. Club Minivans will be asked to park in the paddock on the right.

**Please note: Cones will no longer be placed along Maungatautari Road. However, this is a no parking area. Cars parked here will be ticketed and potentially towed by the local Council.
Please ensure you notify your supporters.**

Disability Parking

Parking for people with disabilities and the elderly is via Gate 3, from which they will be directed by the parking attendants.

For bigger events, updates to parking allocations will be distributed closer to each regatta.

Parking Fees

The cost of parking will remain at \$7. This charge contributes towards KRI's costs for the rental of the parking areas and for payment of the traffic and parking management staff. Please note that no cash will be accepted, only EFTPOS.

Coach Pass

As in previous years, coaches will require a pass to grant them free parking via Gate 3, access into the Boat Park and a free copy of the regatta draw. This year coach passes will only be issued to coaches listed for KRI regattas on rowIT entry forms. Should they not be coaching a specific crew at the regatta, please list them using the "unallocated coaches" form. Coaches will only be issued one pass per season. Should they require a replacement card, this will be issued at the cost of \$5.

Prepaid Parking Ticket Books

Prepaid parking tickets can be purchased at the cost of \$6 per ticket at the KRI Regatta Office. This is a reduced cost per day and during big events a separate slipway is set up so that you can avoid the queues.

Athlete Drop-off

Athlete drop-off will be via Gate 1.

Please do not drop off or collect passengers along the side of Maungatautari Road.

SAFETY

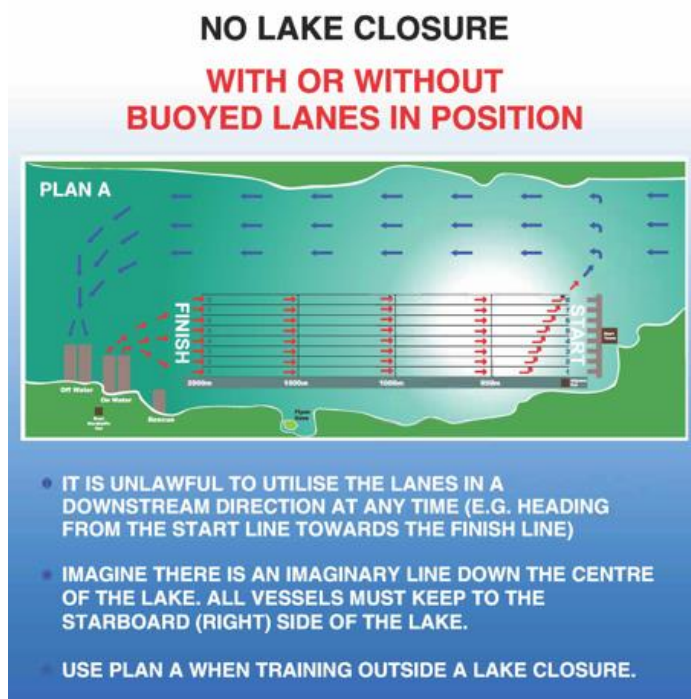
You and your athlete's safety are our priority, please ensure ALL participants are familiar with our requirements.

On Water Safety

Lake flow:

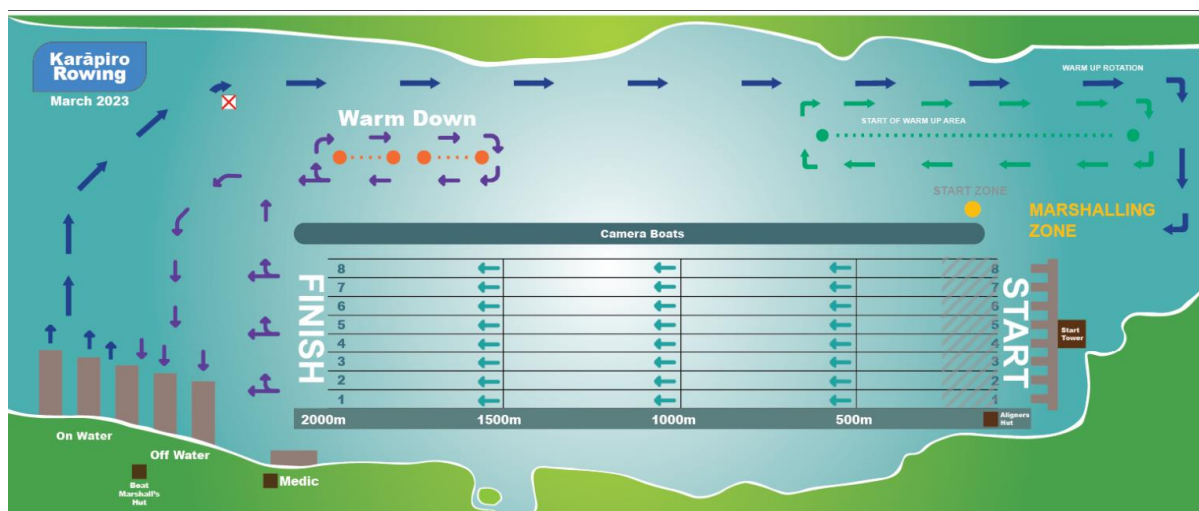
Lake Karāpiro is a public lake, and we share it with many other parties. There are 2 FLOW patterns we must comply with:

When the Lake is **OPEN** TO THE PUBLIC, the Flow pattern is:



When the Lake is booked by KRI the Numbers Hut will be open and the Regatta Flags will be flown. (RED Lake closed, GREEN Lake open). Any movement on the Lake will be supervised.

When the lake is **CLOSED** TO THE PUBLIC, the Flow pattern is:



This map is also on the back of the numbers hut. If you have any queries about Flow Rotations, see other users not complying with the Flow Rotations or safety of any kind, please contact the Safety Officer (details listed below).

TRAINING

Supervised pre-regatta training will be held (excluding KRI Memorial Regatta due a Waka-Ama event) one day prior to each regatta. This is subject to KRI having enough volunteers to supervise training. Entities may need to provide sufficiently experienced coaches or parents to assist. The precise training hours per regatta will be distributed with each Regatta Information Letter.

COMPLIANCE

Please ensure boats are compliant in line with the NZRA Rules of Racing 2023. Should boats not meet the minimum standard, they will not be allowed on the water until the identified problem has been resolved. Please support us in keeping everyone safe.

Compliance stickers

Please remove all old compliance stickers from boats prior to arrival at each regatta.

ACCESSING THE START

KRI would like to minimise situations resulting in regattas running late. A major contributing factor to a regatta running late is crews not being able to attach efficiently to the starting pontoons. Two points we would like to draw your attention to within the RNZ Rules of Racing 2023 Rule 56, point 1 and 6 (pp. 27 and 28 are as follows):

1. *Each crew is responsible for being at the start and ready to race two minutes before the scheduled time of the race.*
 - a) *Crews are responsible for themselves, to be straight, and ready to race.*
2. *A crew that is not at the start and ready to race two minutes before the scheduled time of the race may be Excluded.*

We request that all coaches spend some time teaching crews how to access and attach to the start prior to the start of the regatta season. We also encourage coaches to share this following video with all your crews, demonstrating how best to access the start blocks. Click this [LINK](#).

CHECK CLEAN DRY

Due to the Freshwater Gold Clam being listed as an unwanted organism under the Biosecurity Act and with the continual risk of invasive species spreading between our rowing waterways, KRI will be supporting MPI with the implementation of a Biosecurity Management Plan. By entering a KRI Regatta, you are agreeing to adhere to all necessary regulations. Further information can be found using the following [LINK](#).

KRI will have a wash station set up outside the Green Shed; however, we encourage clubs to bring along their own hose pipes which can be connected to any of the Mighty River Domain taps. It is also suggested that you keep a container with the bleach solution in your trailer for absorbent materials to soak in during your travels home. Each entity will also be required to submit a Declaration form prior to the departure of the regatta. A separate email will be distributed in this regard.

REGATTA CONDITIONS, PENALTIES AND FEES

We request that all coaches review the Regatta Conditions for each regatta. We also encourage coaches to review the KRI Penalties and Fees document, which can be found using this [LINK](#).

SOME FRIENDLY REMINDERS

- The dam road will be closed for the season.
- KRI Regattas are “Wheels free” – no scooters, roller skates or bikes to be used recreationally on the Domain site.
- No drones are allowed.
- The entire site is non-smoking.
- No overnight camping in campervans, unless you have a booking with the Domain office.
- No dogs are permitted on the site. There will be a \$300 fine issued by the Waipa District Council if this is not adhered to.
- Mighty River Domain is an alcohol-free venue for ALL event dates listed on the event calendar www.lakekarapiro.co.nz. No alcohol to be consumed on the embankment during rowing regattas.

RULES OF RACING AND COMPLIANCE

Should any entities be interested in having a Q&A with a Race Official to assist in educating athletes or coaches, please contact operations@karapirorowing.com who will put a Race Official from your area in contact with your club to set up a session.

Alternatively, please feel free to stay longer after any of the Regatta Information and Safety Briefing sessions and the Chief Umpire will gladly answer any questions you may have.

FUNDRAISING OPPORTUNITIES

KRI have a number of fundraising opportunities during regattas. This includes boat holding, ceremonial medal bearers, waste warriors and litter pickers. Should you be interested in fundraising for your club or school, please email operations@karapirorowing.com.

CONTACT DETAILS

Area	Contact Person	Email
Regatta Control (including entries, conditions, scratchings, crew changes, race scheduling)	Regatta Control (Tricia and/or Andrew)	regattacontrol@karapirorowing.com
Pre-Regatta Enquiries (including Race Conditions)	Regatta Control (Tricia and/or Andrew)	regattacontrol@karapirorowing.com
Volunteers	Lyn Allen	lynallen.la@gmail.com
Operations Manager	Carol Howard	operations@karapirorowing.com
Greg Liddy	KRI Safety Officer	gpliddy@xtra.co.nz
David Haydock	KRI Boat Park Manager	dsjmhaydock@gmail.com

We look forward to a great season ahead!

Regards
KRI Regatta Committee